

Call for Catering Proposals

The Davis Chamber of Commerce (DCOC), a not-for-profit membership organization, is pleased to invite your company to provide a catering proposal for a 2018 community luncheon.

DCOC will host nine community luncheons this year with a range of 35 - 80 attendees. Future luncheon locations TBD at a later date.

The following are a list of items that the caterer, facility and the Davis Chamber of Commerce will be expected to provide.

Caterer

Main course (including vegetarian / vegan options)
Side Dish
Fruit or dessert
Serving platters or chafing dishes for buffet table
Serving utensils
Napkins (paper)
Iced tea or lemonade or individual drinks

Facility

Tables
Chairs
Plates
Silverware
Glasses
Water
Use of kitchen (for staging only – no cooking)

The menu should be filling, but not too heavy. Attendees usually prefer healthy, tasty and interesting foods. It would be helpful to include a vegetarian and gluten free option as well. Chamber staff can offer suggestions to develop a great menu. Please submit your final menu a week in advance for approval.

Luncheon schedule for 2018:

- February 7, 2018
- March 7, 2018
- April 4, 2018
- May 2, 2018
- September 5, 2018
- October 3, 2018
- November 7, 2018
- December 5, 2018

As a membership organization, we take pride in utilizing chamber members for our business needs including catering. If you are not currently a member, but are interested in submitting a RFP for the luncheons, contact Bobbi at communications@davischamber.com for membership information.

Please submit your proposal including which months you might be available by **January 15th, 2018** to:

Holly Claus – hclaus@davischamber.com or mail to

Davis Chamber of Commerce
604 Third St.
Davis, CA 95616